

Proposed change no 2.

Rule No 4(12) Membership, entry fees and subscription

The current rule reads: The annual subscription is the relevant amount set out in appendix 4 and is payable in advance on or before 1 July in each year

The proposed amendment is: **The annual membership fees will be set at each Annual General Meeting and will be payable in advance by 31 October in each year.**

Proposed change no 3.

Rule No 5(1)(b) Register of members

The current rule reads: The secretary must keep and maintain a register of members containing - (b) the date on which each member's name was entered in the register.

The proposed amendment is to add 'and whether they are current financial members' so the rule would then read: **The secretary must keep and maintain a register of members containing - (b) the date on which each member's name was entered in the register and whether they are current financial members.**

The proposed changes to Rules 4(12) and 5(1)(b) will enable the Chairman to know who is entitled to vote at Annual General Meetings.

Proposed change no 4.

Rule No 9(3)(c) Annual General Meetings

The current rule reads: to elect officers of the association and the ordinary members of the committee;

The proposed amendment is **To elect officers of the association as set out in rule 21.**

Please read proposed change no 6 in relation to Rule 21.

Proposed change no 5.

Rule No 20(3)(b) Committee of Management

The current rule reads: Subject to section 23 of the Act, the committee shall consist of (b) two ordinary members – each of whom shall be elected at the annual general meeting of the Association in each year

The proposed amendment is increasing the number of ordinary members of the committee of management to five and the Rule will read: **Subject to section 23 of the Act, the committee shall consist of (b) five ordinary members – each of whom shall be elected at the annual general meeting of the Association in each year**

Proposed change no 6.

Rule No 21 (1)(2)(3)(4) Office holders

The current rule reads:

- (1) The officers of the Association shall be—
 - (a) a President;
 - (b) a Vice President;
 - (c) a Treasurer; and
 - (d) a Secretary.
- (2) The provisions of rule 23, so far as they are applicable and with the necessary modifications, apply to and in relation to the election of persons to any of the offices referred to in sub-rule (1)
- (3) Each officer of the Association shall hold office until the annual general meeting next after the date of his or her election but is eligible for re-election.
- (4) In the event of a casual vacancy in any office referred to in sub-rule (1), the committee may appoint one of its members to the vacant office and the member appointed may continue in office up to and including the conclusion of the annual general meeting next following the date of the appointment.

The proposed amendment is to delete parts (2) and (3) which will make existing part (4) the new part (2) so the proposed rule 21 will read:

- (1) The officers of the Association shall be—**
- (a) a President;**
 - (b) a Vice President;**
 - (c) a Treasurer; and**
 - (d) a Secretary.**

(2) In the event of a casual vacancy in any office referred to in sub-rule (1), the committee may appoint one of its members to the vacant office and the member appointed may continue in office up to and including the conclusion of the annual general meeting next following the date of the appointment.

Proposed change no 7.

Rule No 22 Ordinary members of the committee

The current rule reads: (1) Subject to these Rules each ordinary member of the committee shall hold office until the annual general meeting next after the date of election but is eligible for re-election. (2) In the event of a casual vacancy occurring in the office of an ordinary member of the committee, the committee may appoint a member of the Association to fill the vacancy and the member appointed shall hold office, subject to these Rules, until the conclusion of the annual general meeting next following the date of the appointment.

The proposed amendment is to delete the existing Rule and replace it with **Term of office of committee of management: The nine (9) members comprising the committee of management shall initially hold office for two (2) years, with five (5) members retiring each year. Retiring members shall be eligible for re-election.**

Proposed change no 8.

Rule No 23 Election of officers and ordinary committee members

The current rule reads:

- (1) Nominations of candidates for election as officers of the Association or as ordinary members of the committee must be--
 - (a) made in writing, signed by two members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and
 - (b) delivered to the Secretary of the Association not less than 7 days before the date fixed for the holding of the annual general meeting.
- (2) A candidate may only be nominated for one office, or as an ordinary member of the committee, prior to the annual general meeting.
- (3) If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated shall be deemed to be elected and further nominations may be received at the annual general meeting.
- (4) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
- (5) If the number of nominations exceeds the number of vacancies to be filled, a ballot must be held.
- (6) The ballot for the election of officers and ordinary members of the committee must be conducted at the annual general meeting in such manner as the committee may direct.

The proposed amendment is to delete the existing Rule 23 and replace it with a new Rule 23 **Election of committee of management: Except for casual vacancies dealt with in Rule 24, committee of management vacancies will be advertised expressions of interest and the committee of management will appoint the new member. The committee of management is a skills based committee and new members will be recruited according to what skills are needed from time to time.**

A nomination form has been included for this year as the amendments will not take effect until they have been moved, carried, and registered as changes to our constitution by Consumer Affairs Victoria. For nominations please see the current Rule 23 (1) (a) and (b) above.

A copy of newsletter issue 2 has been enclosed for you. Issue 3 will be out shortly.

I look forward to your continuing support of the Peter Francis Points Arboretum and hope to see you at the AGM.

Kind Regards,

Shelley Lipscombe
Manager (Part time).